

Guest Registration

Apt. nr: _____

Folio nr: _____

In ____/____/2020 **Out** ____/____/2020

Name: _____

Address: _____

PO Box: _____

City: _____

Passport nr: _____

Issued at: ____/____/____

Date of birth: ____/____/____

Place of birth: _____

Nationality: _____

Mobile Phone: _____

E-mail: _____

Signature

I DECLARE THAT I HAVE READ AND I ACCEPT ALL THE CONDITIONS DESCRIBED BELOW

YES NO

☐ ☐ For your protection, cleaning is done on the 3rd day with change of towels and bed linen. Do you prefer not to have cleaning and receive only the towels and bed linen on the door?

☐ ☐ To make the check in process faster, we recommend you to pre pay your stay. You wish to receive the link for payment?

- ✓ If any of the guests have symptoms of COVID19 please stay at your accommodation unit and contact reception so we can activate our contingency plan.
- ✓ The cleaning is done between **10a.m. and 6.00 p.m.**, on the assigned days.
- ✓ The cleaning of the kitchens is not done during your stay;
- ✓ The change of towels and sheets is done once a week;
- ✓ **Schedule: check-in: 3.00 p.m.; check out: 10.00 a.m.;**
- ✓ *Late Check-out: 50% of the daily rate (Contact Reception)*
- ✓ Maximum capacity of the apartment: ●T1 - 4 pax ●T2 - 6 pax ●T3 - 8 pax ●T4 - 10 pax
- ✓ The direct guest has to pay the respective invoice on the day of his arrival;
- ✓ The apartment is previously inspected in accordance with the necessary conditions of use; we are thankful if, in case of any anomaly, you contact the reception;
- ✓ It is not allowed to bring kitchen utensils and linen to the outside of the house;
- ✓ It is not allowed to do barbeque in the apartments and balcony.
- ✓ The units are equipped with china and utensils for its maximum capacity;
- ✓ When the maintenance services are required, please contact the reception;
- ✓ During your stay please always keep the key-pass with you, so that you can have access to our facilities;
- ✓ The card of access to the swimming-pool has a deposit of one euro per card, refundable on check-out. The card is codified until 10 a.m. on the departure day. In case of loss the card will not be automatically replaced;
- ✓ You will always have to respect the security rules shown on the houses board;
- ✓ It is convenient, before leaving the house, to be sure that the doors and windows are closed and the lights switched off;
- ✓ Management cannot be held responsible for any goods or values left in the houses, with exception of those kept in the safe, which can be rented at the reception and is insured for the maximum amount of € 998,00;